

Bonded Capital Projects Meeting Minutes – March 27, 2014

Present: Bill Brennan, Karen Birck, Dick Dubow, John Murphy, Steve Pierce, Judy Zucker, Ty Tregellas

Agenda Items

1. Middlebrook & Comstock Roof Projects: The closeout books are awaiting an updated warranty letter from Firestone for Middlebrook. Turner is reviewing the final cost accounting with Rich McArdle. Turner final bill is pending.
2. Middlebrook & HS Toilet Renovations: Turner has completed a financial reconciliation with Rich McArdle. Turner final bill submitted.
3. Comstock Building Renovation: A select group to meet with Jeff Rutishauser of the BOF to review his question about new vs renovate at Comstock on 4/1/14. Turner to provide budget summary for more detail on project costs for this meeting. Radon results due the end of the week. It is important that the project have supporters in the audience for the 4/9 BOF meeting. S. Dennies to provide cost of the project to taxpayers. Turner to have info on the cost to defer the project for the BOF meeting.
4. Miller Driscoll: K. Birck outlined the upcoming Carnival as the first public marketing effort of the MD project. This will be followed up with the website project summary and the “Frequently Asked Questions” (FAQ’s). Also discussed the importance of getting the project supporters to the Town meetings prior to the vote in Sept.’14. Turner expects to get the schematic drawings from TSKP on 4/4 or 4/7, and provide its estimate around 4/25 for BC review.
5. Gas Service: Installation agreement is still pending with Yankee Gas legal.

Reminder that the next meetings will be on April 10, 2014 at 1:30 pm, in Bill Brennan’s office.