

Bonded Capital Projects Meeting Minutes – June 26, 2014

Present: B. Brennan, K. Birck, John Murphy, Steve Pierce, Judy Zucker, Ty Tregellas

Agenda Items

1. Middlebrook & Comstock Roof Projects: Turner is reviewing the final cost accounting with Rich McArdle. Also Barrett payment on Comstock is overdue. Turner final bill was submitted and is pending payment.
2. Middlebrook & HS Toilet Renovations: Warranty walk through was conducted on 6/23, minor punch list of approximately a dozen items.
3. Comstock Building Renovation: The Design Development documents were issued by QA on 6/24/14. Preliminary abatement report for PCB's is due 7/3. Based on the progress with Yg, the project is designing around high efficiency gas boilers and hot water heaters. QA reviewed phasing at the 6/23 BC meeting, but QA and Turner need to refine the plan. The potential to move Town offices into the TBD space is discussed.
4. Miller Driscoll: K. Birck reviews the list and dates for the events for the marketing of the MD package to inform the public on the project. Public information session to be held 9/4. Other opportunities are the school open houses, Rotary, pre-schools in the community, newcomers, local papers. Present the project to the BOS on 7/21 and the BOF on 8/19. Turner met with the MD principal on 6/6 to review the phasing plan, no changes to the proposed plan. B. Brennan to distribute an audit from the Trumbull HS project for lessons learned from that project.
5. Gas Service: Project Development Agreement and Service Agreement ongoing with Yankee Gas.

Reminder, the next meeting will be on August 7, 2014 at 1:30 pm in Bill Brennan's office. The meeting for July 17th has been cancelled. The subsequent meetings will be held at 1:30 pm on August 28.