

Bonded Capital Projects Meeting Minutes – August 7, 2014 R1

Present: B. Brennan, K. Birck, B. Hampson, John Murphy, Steve Pierce, Sandy Dennies, Rich McArdle, Ty Tregellas

Agenda Items

1. Billings & Financial Protocol: S. Dennies and R. McArdle outlined the protocol for state funded and town bonded projects. State funded projects must adhere to the document requirements outlined on the State website, S. Dennies to forward link. Bidding protocol must be adhered to for all costs seeking reimbursement and paper files must be kept by the Building Committee for all meetings and purchases. All bills to be approved by the Building Committee and then submitted to R. McArdle, who will review and then get the sign off from B. Brennan.
2. Middlebrook & Comstock Roof Projects: Turner is finalizing cost accounting with Rich McArdle.
3. Middlebrook & HS Toilet Renovations: Warranty walk through was conducted on 6/23, work to be performed on 8/13 once all the material is on hand. Turner is finalizing cost accounting with R. McArdle.
4. Comstock Building Renovation: Turner provided a summary of the hazardous material survey performed by ATC/Cardno. Roof design at the entry was discussed and the architect will follow the BC recommendation. The TBD space for possible town use will be constructed as a shell space with existing masonry partitions, MEP infrastructure, and no finishes.
5. Boiler Conversions: Comstock boiler replacement is part of the current project. The High School will entail the conversion of the existing oil fired boilers to gas. Blake Engineering cannot provide a “turnkey” design/build for all components (plumbing and electrical), BVH will provide design services. Need to decide to convert or replace the hot water heaters. Turner will prepare and RFP for design services for Middlebrook and Cider Mill boiler replacement projects, and then these projects will be bid out. Demand for service needs to be “on-line” for gas by August 2015.
6. Miller Driscoll: BOS and BOF voted unanimously to support the project. The BOE needs to officially vote to support the project at their next meeting on 9/11/14. Community Information Plan in progress to inform and encourage citizens to get out and vote. Town meeting on 9/23K.
7. Yankee Gas: The installation of the gas lines has commenced and is currently ahead of schedule.

Reminder, the next meeting will be on August 28, 2014 at 1:30 pm in Bill Brennan’s office. Turner has a conflict, track email for possible rescheduling.