

Bonded Capital Projects Meeting Minutes – March 13, 2014

Attendees: Bill Brennan, Bruce Hampson, Karen Birck, Dick Dubow, John Murphy, Steve Pierce, Judy Zucker, Nick Ibarguen

Agenda Items

- A. Middlebrook & Comstock Roof Projects: The closeout books are awaiting an updated warranty letter from Firestone. Turner is reviewing the accounting with Rich McArdle to ensure the cost breakdown between the two projects is appropriate.
- B. Middlebrook & HS Toilet Renovations: Turner is doing a financial reconciliation with Rich McArdle, which is nearly complete.
- C. Miller Driscoll: When the Board of Selectmen approved Design Option #1 several of their questions needed better researched answers :
- I. BOS Questions :
- a. *Question 1: Does the design meet unanticipated enrollment increases?*
Bruce informed the group that the current design provides MD with a total of 45 classrooms, which could serve up to 930 students and be within the Upper Class size practice. MD has a current student population of 842 with a projected eight year average of 765. The design is also adequate for the Pre-School projected population.
The school property, including roadways, is not maxed out and has the potential for expansion.
- b. *Question 2 : Will the Air Quality in the Temporary Class Rooms meet the standard for that population?*
Ty to investigate further.
- c. *Question 3: Is there swing space available that might eliminate or decrease the need for temporary classrooms:*
Bruce & Karen met with Superintendent Richards on the subject. Space within the Wilton Schools is not available for the 130-160 students that would be required . The Superintendent will canvass other schools in the Community.

Security during construction:

Malcolm Whyte, in an e-mail, suggested that Turner Construction hire (2) security guards to check worker badges and to patrol the area when school is in session. Bruce said he will ask Ty to cost that and the Building Committee will give it serious consideration .

Water main failure :

Bill Brennan asked the Building Committee to include the water main that has experienced several failures in the project scope.

II. Security Measures

- Karen attended a conference regarding required security measures in school construction.
- She believes that a listed requirement for a separate oversight committee is satisfied by the Wilton Security Task Force (WSTF) and the member of the Task Force who is an advisor to the Building Committee .
- All school construction starting after July 1, 2014 must meet specific security requirements.
- Need to be sensitive to the issue of Security parity with the other schools.

III. Community Outreach

- PTA sponsored carnival
- Go Green festival
- Rotary appearance (June 13th)
- Brubeck Center appearance
- Televised video
- How to reach pre-school parents?
- 1st wave of outreach = informational, 2nd wave = sell
- Show cost expense over time to eliminate idea that the cost will be a hit to taxes in a single year
- “Gateway to the Community” = potential tag line for projects

D. Comstock Building Renovation: Radon testing to be conducted, starting on March 17th and continuing for 3 days. Requires approval prior to start. Any rooms where testing is to occur will have heavy signage and be locked. Everyone will be notified upon entry into the building that testing is on-going. 50 canisters for \$2000. Should one canister be placed in greenhouse?

Reconciling two professional estimators: Turner’s schematic design estimator and 3rd party estimator. Hope to have desired price by Monday night, as well as a recommendation for bonding authorization. The upcoming Board of Finance meetings were discussed, and contingency percentages were noted. MD and Comstock collaboration on community outreach to fund both projects.

Reminder that the next meeting will be on March 27, 2014 at 1:30 pm, in Bill Brennan’s office. The schedule for future meetings in 2014 is as follows:

April 10th 1:30 pm Bill Brennan's office