

Wilton Economic Development Commission

Regular meeting

January 13, 2016, 7:15PM

Town Hall, Room B

Commission Members: Chris Fuentes, Peter Gaboriault (Chair), Peter Hubbard, Vivian Lee-Shiue Keith Rodgeron, Robert Sabo (Secretary), John Wilson (Vice Chair), Lee Wilson, Jennie Wong

AGENDA:

(Delegations for this meeting: John Wilson as Chair, Jennie Wong for meeting minutes)

- 1) Call to order [J. Wilson]
- 2) Approval of December Minutes [J. Wilson]
- 3) Voting of officers [J. Wilson]
- 4) Operating Rhythm
 - a) 2016 Standing Meeting Dates – all meetings at 7:15PM unless otherwise specified [all]
 - January 13
 - February 10 – *note: Wilton Public Schools break 2/11 through 2/15*
 - March 9
 - [April 13] – *note: Wilton Public Schools break 4/11 through 4/15. Proposed meeting date 4/20*
 - May 11
 - June 8 – *note: WHS Exams start 6/9. Current last day of school is 6/14*
 - [July 13] **
 - [August 10] **
 - September 14
 - October 12 – *note: No school 10/10-10/11. Delayed opening 10/12*
 - November 9
 - December 14
 - ** Do we want hiatus for 1 month, and if so, is preference July or August?

b) Attendance Policy per town charter [all]

i) Policy as excerpted from charter:

"An elected or appointed official may be removed from office by the Board of Selectmen upon its finding of good and sufficient cause for such removal and after a public hearing before the Board of Selectmen. The official affected by such removal process shall be given notice thereof and an opportunity to appear and be heard at the public hearing before the Board of Selectmen. Willful malfeasance, willful neglect of duty, inability to serve, conviction of a felony or abandonment of office, inter alia, shall constitute cause for

removal. Such removal shall require an affirmative vote of four members of the Board of Selectmen.

(2) The failure of a member of any elected or appointed board to attend three consecutively scheduled meetings of such board without having given the Chairman or another officer of such board prior notice of such absence with reasons therefor shall be deemed to constitute a cause for removal pursuant to this section."

- ii) Commission Commitment – if you are unable to commit to the above, please notify Lynne Vanderslice at lynne.vanderslice@wiltonct.org so that a replacement can be located.
 - c) Discussion of communication protocol - reference Wilton Bulletin Article [all]
 - d) Quarterly report out to the BOS [Lee-Shiue, Vanderslice]
 - e) Regular town forums – do we want to do regular forums every 6 months? [all]
- 5) Regular business
- a) Old Business
 - i) Discussion of October forum and feedback received. Assignment of next steps, if relevant. [all]
 - ii) Update on Kimco improvement proposal [L. Wilson]
 - b) New Business
 - i) TOD Grant [Rodgerson]
 - ii) "About Wilton" [Lee-Shiue and Vanderslice]
 - iii) Analytics Survey [Lee-Shiue and Wong]
 - iv) Student interns [Lee-Shiue]
 - v) Town center signs from Rte 7 [Lee-Shiue]
 - vi) 2016 Budget Discussion – a handout will be provided at the meeting. [Wong]
 - Budget proposal is due to the BOS at their 2/16/16 meeting.
- 6) Other Administrative
- a) CERC Training [Rodgerson]
 - b) Discussion of website info/content review, and administrative update [Lee-Shiue]
 - c) Other means of communication to the town – social media, etc. [Lee-Shiue]
- 7) Open Discussion [all]
- 8) Adjourn

TO BE DEFERRED TO SPECIAL MEETING OR FEBRUARY MEETING: WEDC Strategy

- a) Wilton Town brand – Jennie Wong will bring some handouts and samples

- b) Clarification of WEDC purpose and mission - refine our goals and purpose, state a near term goal, long-term purpose, and communicate it to the public.