

Telephone (203) 563-0100  
Fax (203) 563-0299



TOWN HALL  
238 Danbury Road  
Wilton, CT 06897

## Minutes of the July 1, 2013 Meeting of the Miller-Driscoll School Building Committee

Members Present: Bruce Hampson, Ann Paul, Fred Rapczynski, Rick Tomasetti, Jim Newton, Jim Meinhold, Dick Dubow.

Members Absent : Cheryl Jensen- Gerner , Karen Birck, John Murphy, John Guth, Ray Tobiassen,

Guests: Gary Richards, Terrie Schwartz, Ty Tregellas

1. Bruce Hampson called the meeting to order at 5:04 pm
2. Upon motion of Dick Dubow and second of Ann Paul the building committee unanimously approved the minutes of the June 3, 2013 meeting.
3. Bruce Hampson reported on the Project financials as provided by Rich McArdle
4. Ty Tregellas reported on the A&E Site visit of June 17 . A total of seventeen (17) A&E firms attended and eleven (11) submitted a proposal in response the RFP.
5. Ty Tregellas reported on the responses to the RFP and questions from the A&E firms during the site visit. Three (3) addendums were published to the FRP in response to the questions .
  - Bruce Hampson requested that the requirement to include Energy Modeling to help evaluate cost / benefit of various design features remain as part of the Schematic Phase and not be made part of the Design Development phase as noted in Addendum #2
6. Prior to the start of the Building Committee Meeting, Karen Birck, Dick Dubow , Ann Paul, Rick Tomasetti, Bruce Hampson and Ty Tregellas met to review the 11 proposals submitted to select a 'short list' of A&E firms to be interviewed on July 17. The firms are (Architect / Engineer):
  - Quisenberry / CES,Inc
  - SLAM / BVH
  - Perkins Eastman / Diversified Tech.
  - Tai Soo Kim / BVH
7. Interviews of the 'short list' will be held in the Professional Library on July 17, commencing at 8:30am. Chairman Hampson encouraged all members to participate, especially the Educational Team. We will be working closely with the A&E team and 'chemistry' as well as expertise is critical.
8. Interview questions submitted by Committee Members were reviewed and fine tuned. Ty Tregellas will further consolidate and provide a rating matrix to be used during the interview process.

Chairman Hampson urged the Educational team to develop pertinent questions and forward to Ty Tregellas, Karen Birck and himself.

9. Terrie Schwartz, the Wilton Security Task Force liaison to the Committee reported on the status of the Task Forces progress to date. Terrie will provide a security question for the interview process.
10. Subcommittee reports : There were no reports . Chairman Hampson requested that work begin in order to inform the Committee on the subjects identified.... especially '*Temporary Classrooms*', Chair: Jim Meinhold and '*Future Trends in Education*', Co-chairs : Chuck Smith & Cheryl Jensen-Gerner
11. The next Meetings will be on July 17 at 8:30am in the Professional Library for Interviews and on July 18 at 5:00 pm in Miller Driscoll - regular Committee Meeting.
12. The Meeting was adjourned at 6:35 pm.