

## **Minutes of the August 15, 2013 Miller-Driscoll Building Committee**

Members present: John Murphy, Ray Tobiassen, Bruce Hampson, Rick Tomasetti, Jim Newton, Dick Dubow, Cheryl Jensen-Gerner, Ann Paul, Karen Birck and John Guth

Members absent: Jim Meinhold, Fred Rapczynski

Guests: Ty Tregellas (Turner Construction), Gary Richards (Superintendent of Schools), Terrie Schwartz (Wilton Security Task Force)

Chairman Bruce Hampson called the meeting to order at 5:02 pm.

Upon motion of Cheryl Jensen-Gerner and second of John Murphy the minutes of the July 1, 2013 building committee meeting were unanimously approved.

Bruce Hampson reviewed the final fee schedules of the four finalist A & E teams. He explained that since Tai Soo Kim Partners was the choice of the majority of the building committee after the interviews on July 17<sup>th</sup> but that their fee seemed high they were asked if they could make their fee more competitive and did so. Ray Tobiassen asked if Perkins Eastman had been given an opportunity to adjust their fee. Ty Tregellas said they had been given an opportunity to do so and their fee increased. Bruce Hampson and Karen Birck recapped their visit to Tai Soo Kim Partner's place of business. Karen Birck reported on the reference checks she did on Tai Soo Kim Partners.

Dick Dubow moved that Tai Soo Kim Partners and their mechanical engineering consultant, BVH Integrated Systems, selected to provide architectural and engineering services for the project. Rick Tomasetti noted that there are a number of issues on which a cost benefit analysis must be done. Jim Newton asked for clarification on what deliverables and information the building committee would have at the conclusion of the schematic design phase. The building committee voted 10 -1 to recommend to the Board of Selectmen that Tai Soo Kim Partners and their mechanical engineering consultant, BVH Integrated Systems, be selected to provide architectural and engineering services for the project.

On August 19 Karen Birck and Bruce Hampson will update the Board of Selectmen on the work of the building committee since its formation and will ask it to approve the building committee's recommendation of an A & E team for the project.

The temporary classroom subcommittee has met and established as their goal "To identify the options (including costs, timing and pros/cons) for supplying temporary classrooms to meet the needs of the Miller-Driscoll Building Project". The next step for the subcommittee is to meet with the architect.

The HVAC subcommittee has met and discussed concerns and needs. They will alert the design team to concerns and preferences. Bruce Hampson noted that the engineers will need year round building occupancy data in order to build an energy model.

Terrie Schwartz from the security subcommittee shared an August 13, 2013 press release from the Wilton Security Task Force. She noted that Tai Soo Kim Partners was the only firm to have a security expert on the team. The next step for the security subcommittee is to meet with the design team and its consultant to discuss their vision of security vis a vis the Wilton Security Task Force recommendations.

Cheryl Jensen- Gerner reported that the future of teaching and learning subcommittee had scheduled an August 29<sup>th</sup> meeting with the Connecticut Children's Investment Partnership to do a walk-through of the school as they provide specialized technical assistance on all aspects of early childhood facility project planning. She has also contacted Cooperative Educational Services for a consultation on the future teaching and learning needs of the early education population.

Next steps include 1) forming a subcommittee to do a cost/benefit analysis of seeking state reimbursement for the project, and 2) setting up a time when the design team can begin their investigation of existing conditions.

The next two meetings will be August 29 and September 19 both at 5 pm in the Miller-Driscoll Conference Room.

The meeting was adjourned at 6:42 pm.